



2021-2022

Student Handbook

**\*\*SCHOOL HOURS\*\***

**8:30 A.M. – 3:30 P.M.**

**\*Office hours: calls taken between**

**8:00 A.M. – 3:45 P.M.**

***WELCOME TO LAKESIDE PARK!***

I am excited to return to much-needed normalcy this year after the past couple we have experienced. I look forward to my third year to serve LPE's students, parents, staff, and community as principal. Student safety sits atop my list of priorities, followed by ensuring excellent instruction takes place in each classroom. Every child deserves to feel successful. Remember, success never looks the same for everyone. Together, we will inspire, motivate, encourage, and develop confident young people ready for the next level. Please take time to read through and discuss the handbook with your student. Call or email with questions, concerns, and/or comments.

Respectfully,

Dr. K

Kristy D. Petty, Ed.D.

Principal

School address: 204 Dolphus Drive, Hendersonville, TN 37075

School phone: 615-824-5151

School website: <http://lpe.sumnerschools.org>

Email: [kristy.petty@sumnerschools.org](mailto:kristy.petty@sumnerschools.org)

**SUMNER COUNTY CALENDAR 2021-2022**

[https://sumnerschools.org/images/calendar/2021-2022/Calendar\\_2021-2022.pdf](https://sumnerschools.org/images/calendar/2021-2022/Calendar_2021-2022.pdf)

## **REGISTRATION**

### IMMUNIZATIONS:

An official State of Tennessee record card signed by the health provider (doctor or Health Department) must be given to the school prior to school attendance. Students who do not have the official state health card will not be permitted to attend school.

### PHYSICAL EXAMINATION:

An official State of Tennessee physical examination record will be required for all students entering public school for the *first time*.

### ENROLLMENT AGE:

Students enrolling in kindergarten must be *five years of age by August 15*. Beginning first graders must be six years of age by the same date.

### BIRTH CERTIFICATE:

The Sumner County Board of Education requires all students to present a certified copy of the birth certificate at the time of registration. This copy should have a state identification number at the top. A mother's copy or hospital certificate of live birth is not acceptable. A school copy will be made for the child's record.

### PROOF OF RESIDENCE:

**Two proofs of residency are required every school year by all students.** Notary public or written letters are not accepted. Current invoice/bill (electric, gas, water, landline telephone) assigned to a specific address and the primary custodial parent/guardian. (Cell phone bill is not accepted.) A photo ID is requested to identify the parent/guardian enrolling a child.

## **ATTENDANCE**

### ABSENCES:

School attendance is compulsory for every child in the state until he or she reaches the age of 18 or graduates from high school. A student who has an excessive number of absences may be required to show a doctor's statement to verify his illness. Frequent truancy, tardiness, and absences will be referred to the attendance officer. All students are required to bring a note from home on the day following an absence from school. *Possible excused absences:* student's personal illness or hospitalization, death in the family, special recognized religious holidays regularly observed by a particular faith, required court appearances, vacations/trips must be approved by the principal prior to departure, other emergency circumstances beyond the control of the student, and other approved school related activities. Attendance policies will be sent home from the classroom teacher the first week of school and/or registration night. Please contact the school attendance clerk with any questions.

### MAKE – UP WORK:

It is the student's responsibility to complete all missed assignments and to arrange a convenient time with the teacher for making up tests and/or projects. Make-up work should be completed within a reasonable time for it to be of any benefit to the child. The office should be notified by 10:00 A.M. when assignments are being requested for an absent student. Assignments will be left in the office to be picked up after 3:40 P.M. Parents should not interrupt a class to obtain assignments.

### EARLY DISMISSAL:

If a child needs to leave school early for a doctor's appointment, parents must come to the office to sign the child out (and back in afterwards). Children who attend for over three hours and thirty minutes will be counted present for the day.

Students who become ill during the day may see the nurse. Illness may result in pickup of student. Any person taking your child from school must be listed on his/her registration card and show a valid ID.

### TARDIES:

Students start entering their classroom at 8:20 A.M. Instruction begins at 8:30 A.M. Students **arriving after 8:30 A.M.** must get a tardy slip from the office. Students who report late or leave early will not be excused unless they have a doctor's note. Parents/visitors will need to be out of the building by 8:30 a.m.

## **ARRIVAL/DISMISSAL PROCEDURES**

### MORNING ARRIVAL:

\*All students go to the gym or breakfast if they arrive between 8:00 and 8:20. **DO NOT drop off your child and leave before 8:00.** Supervision will not be available before 8:00 a.m.

\*Parents will need to form one lane of traffic. Passing other vehicles will not be permitted. PLEASE PULL UP ALL THE WAY and follow directions of adults outside.

\*Please observe a **10 MPH** speed limit and adhere to the NO CELL PHONE use law.

**\*Please refrain from parking and walking students to the front door unless you need to go to the office. This slows down traffic. The cars in the drop off lane will have first priority. You can still be considered late when walking your child to the door.**

\*Parents must come to the office to sign child in if arriving after 8:30.

### AFTERNOON DISMISSAL:

Walkers will be dismissed first beginning at 3:30 pm. K-2 will dismiss out front doors. Grades 3-5 will dismiss out the side door (gym side of building) including their siblings. Car tags must be visible.

Parents will need to form one lane of traffic and follow the directions of the teachers on car duty. Children will be permitted to load once your car reaches a complete stop. We will load building side only. This is for your child's safety. Please observe the 10 MPH speed limit.

Bike riders are expected to ride directly home. Students who ride bicycles to and from school need to know safety rules for bike riding. Parents are responsible for their child's safety when he/she rides a bike to school.

**\*\*\*If you do not have a car tag in pick-up lines, you will be asked to come inside and verify you are on the registration card. Valid ID required.**

## **BUS INFORMATION**

**\*\*Call 615-452-1520 for questions related to bus transportation.**

**\*It is highly encouraged you download the "Here comes the bus" app. (Info in office if needed).**

The privilege for a student to ride the Sumner County School buses is a condition of each child's behavior. Children who violate the following rules will be reported to the principal by the driver.

1. Bus students are expected to ride their assigned bus. Bus stops are formed to benefit the most students at the safest locations. The drivers are not allowed to make extra stops for the convenience of certain students.
2. The driver is in full charge of the bus and the students. Students must always follow reasonable instructions from bus drivers. Bus drivers have a big responsibility and it is the student's duty to cooperate.
3. A student will occupy the seat designated by the driver.
4. Students should stand beside the road (never in the road) while waiting for the bus.
5. All traffic must be stopped before students cross the street to board or leave the bus. Students should pass in front of the bus when they cross the street.
6. No horseplay, shouting, or other disruptive behavior will be tolerated on the bus.
7. Heads and limbs must always be kept inside the bus. Remain seated.
8. Keep the bus clean. Eating or drinking is not allowed on the bus.
9. Parents will be informed of any infraction of bus safety practices and will be expected to cooperate with making corrections.
10. Live animals or insects may not be brought on the bus.
11. Students are not allowed to carry balloons or easily breakable objects on bus.

Bus incidences could result in suspension from the bus and/or school. Students must have a parent note to change mode of transportation. Bus passes are required if your child is to get off at a different bus stop or ride a different bus. Problems arising at bus stops prior to boarding the bus and after unloading are the responsibility of the parents. Students may not ride a bus home with a friend after school for recreational reasons. Parents must provide transportation for recreational visits.

### **SPECIAL RESTRICTIONS ON STUDENT PICK UP**

In child custody cases involving pick up at school, the office must have a CURRENT copy of a signed court decree on file. The school can enforce only those orders for which it has documentation.

### **SAFETY PROCEDURES**

1. Instruct your child to come straight to school and go straight home.
2. Students who walk to school are to walk on the left side of the road facing the traffic.
3. Students who ride bikes must ride with the traffic, single file and wear a helmet.
4. Parents should park in the parking zone and walk over to the entrance to pick up their child. No children are allowed to walk alone across the drive.
5. No skateboards are to be brought to school.
6. Car tags must be visible for pick up. If you have no tag you will have to sign your child out in the office.

### **EMERGENCY DISMISSAL**

If it becomes necessary to dismiss school due to bad weather, or for any reason, the announcement will come from the Director of Schools. This will be announced over the local radio, television stations, Remind101, and ClassDojo. Do **not** call the school or the teacher as they obtain their information from the same sources as you do. If there is a forecast for inclement weather, please monitor the radio or television stations during the day for information regarding school closing.

Late start times for LPE:

1 hr. delay: 9:30 a.m. (breakfast will be served)

2 hr. delay: 10:30 a.m. (no breakfast served)

Please make sure you have discussed with your child any special arrangements in the event of early dismissal. There will be an emergency letter on file in the classroom for each student explaining the procedure the parent wants the child to follow concerning early dismissal.

### **DRESS CODE**

Every effort is made to allow students to be comfortable in school. The purpose of the dress code is to promote an atmosphere conducive to learning and safety for children. Children will be required to show proper attention to personal cleanliness, neatness, and appropriate standards of dress and appearance. Clothing which is too casual or too revealing will detract from our purpose of instruction. Parents of children dressed inappropriately will be called to bring a change of clothing. Please monitor what your child wears to school. All clothing can be at principal's discretion and include the following:

\*NO strapless dresses and tops, bare midriffs, spaghetti straps and leotards may be worn to school. Skirts must come to fingertip length.

\*NO shirts worn unbuttoned and mesh jerseys are to be worn to school unless another shirt is worn beneath it.

\*NO apparel with alcohol, drug, tobacco advertising, profanity, or suggestive implications may be worn in school.

\*ALL shoes must have backs. NO flip flops or slides. Athletic shoes with cleats may not be worn at school. Bare feet are not allowed. High heels are not considered proper dress for students.

\*Students are asked not to wear make-up or artificial nails.

\*Students may wear skirts or shorts which are at least fingertip length.

\*Tank tops, racerback tops, and halter tops are considered inappropriate.

Sleeveless tops with a 3-finger width are acceptable.

\*Spandex apparel of any kind is considered inappropriate. Students may not wear tights, leggings, yoga pants, or biker shorts unless they are worn with a fingertip length skirt or dress.

\*Caps, hats, gloves and scarves may be worn when weather permits but will be taken off when student arrives in building.

\*Extreme hair color (not of natural colors) or style are inappropriate for school including pieces of hair/bottom or top half or chunks. Also includes mohawk styles.

\*Clothing related to gangs shall not be worn.

\*Saggy/sagging pants are not to be worn.

\*Jeans may not have holes above the knee. If holes are distracting, student will be asked to change.

**LOST & FOUND:** Please put your child's name in all jackets, sweaters, lunch boxes, and backpacks. At the end of the year we have a large collection of articles in our lost and found which no one has claimed.

## **DISCIPLINE**

Children have the right to learn in an atmosphere undisturbed by misbehavior. Teachers have the right to teach in the same kind of atmosphere. Children who interfere with the teaching/learning process choose to accept either natural or specified consequences. Your child's teachers will share the rules, expectations, rewards, and consequences for their classroom. **Your cooperation and support for your child's teacher are greatly appreciated.** Office referrals will be used when a student needs to have a conversation with the principal. Excessive and/or level of severity of referrals can lead to OSS, disciplinary hearing, and/or change of placement. Discipline is handled case by case.

## **GENERAL SCHOOL RULES**

\*Chewing gum is not allowed. Students will respect adults and will always respond to their requests. Students will show respect for other students.

\*Fighting is not tolerated. Hallway behavior is quiet, and walking is required. Inappropriate language/name calling will not be tolerated.

\*Defacing or damaging school property may result in making restitution for damages done.

\*Students are not to buy, sell, or trade articles at school. Toys, radios, tape players, video games as well as any other personal property are not allowed at school and will be collected and returned only to a parent. (The school will not assume any responsibility for personal items brought to school.)

\*Communication devices including Smart watches, cell phones, and pagers will not be used or turned on at school or on the bus. If a device is brought to school, it must remain turned off and in backpacks. We are not responsible for devices lost or stolen.

\*Students are not to leave campus during the day for any reason unless they are checked out by a parent or guardian.

## **DISCIPLINE PROCEDURES/ACTIONS**

Most student discipline is handled at the classroom level by the teacher or adult in charge. Continual misbehavior or an incident which requires immediate attention is handled by the principal. Student discipline handled by the principal falls into two categories:

1. An office referral from an adult staff member who has already attempted some type of intervention to correct the misbehavior. This includes classroom consequences and parental contact.
2. An office referral which requires immediate attention or is of a major issue. These include, but are not limited to, fighting, weapons, total defiance, and complete class disruption.

Action taken is based upon the severity of the incident and the student's history. As a student begins to compile several incidents, the discipline will become more severe. Consequences for student misbehavior that reach the principal's office include, but are not limited to, the following:

- Conference with the student about the incident
- Warning

Activity, recess, and/or lunch detention  
Before or after school detention  
Parent conference  
Out of school suspension  
Suspension from the bus  
Change in school placement

## **WEAPONS & DANGEROUS INSTRUMENTS POLICY**

The Sumner County Board of Education has ZERO tolerance for weapons. Any student found to have brought a weapon to school or is found in possession of a weapon on school property shall be immediately removed from the general student population at the discretion of the administration and could be subject to suspension from Sumner County schools for a minimum of one calendar year.

When a student is determined to be a Special Education student, an IEP meeting, which shall include the Director or his designee, will be called to determine the appropriate disciplinary action. The Director of Schools may modify the recommendation on a case-by-case basis. The director must report each case to the Board at its next regular meeting where appropriate, criminal charges may be brought.

Any student who brings to school or who is found in possession, on school property, of any dangerous instrument will be immediately removed from the general student population. Within five school days, a *disciplinary committee* shall recommend the disposition, including suspension, of the student. The Director of Schools may modify the recommendation on case-by-case basis. The Director must report each case to the Board at its next regular meeting. *Toy weapons or facsimiles will not be permitted on school grounds. Students who possess toy weapons or facsimiles of weapons including water guns may be suspended as determined by the principal.* Students in grades K-5 may be suspended for a time commensurate with age, maturity level, and intent as determined by the principal. The principal shall report his/her action to the Director. Depending on the circumstances, the principal may refer a student possessing a toy weapon or facsimile including a water gun to the disciplinary committee (see item 15 below) for disposition as determined by the committee. The term weapon shall be defined as any dangerous instrument. The term dangerous instrument shall ***include but is not limited to the following***: knives, box cutters, razor blades, clubs or police batons, paintball guns, pellet guns, BB guns, brass knuckles, chains, ice picks, spiked wrist bands, any object used in such a manner that could cause bodily harm or inflict damage, any explosive device including but not limited to fireworks, any firearm, any item which could be perceived to be a dangerous instrument such as a toy or non-working device. This list is not all inclusive; therefore, the principal shall use his/her discretion in ascertaining whether an object is a weapon as defined in this policy. Each case regardless of the circumstances must be reported to the Director of Schools. Full documentation is required including written statements from all witnesses.

The principal shall notify the parents or legal guardian of any student found in violation of this policy. The use of weapons and dangerous instruments in school plays, school bands, or any other activity is prohibited unless sanctioned in advance and in writing by the Director of Schools. An employee found to possess a weapon school property shall be disciplined up to and including dismissal. Criminal charges may be filed. Any other person in violation of this policy will be removed and appropriate criminal charges filed. This includes anyone with a legal permit from Sumner County or the State of Tennessee to carry a gun except that person acting under authority of a governmental law enforcement agency shall be exempted.

## **HARASSMENT AND SEXUAL HARRASSMENT POLICY**

The Sumner County Board of Education is committed to safeguarding the right of all students and employees within the school system, on school campuses, at school events, and on school buses to learn and work in an environment that is free from all forms of harassment and/or sexual harassment. It is the policy of the Sumner County Board of Education is to maintain a learning and working environment that is free from harassment of any type. The Board prohibits any form of sexual harassment, or harassment based upon age, sex, marital status, religion, creed or race/national origin. Any person who believes he or she has been the victim of harassment or sexual harassment, or any third person with knowledge or belief of conduct which may constitute discrimination,

sexual harassment or harassment should report it immediately to the appropriate school system official using the report form available from the school principal or from the school system office.

### **TENNESSEE CODE ANNOTATED 49-1309**

Any principal-teacher of any public school in this state is authorized to suspend a pupil from attendance at such school including its sponsored activities, or from riding a school bus, for good and sufficient reasons. Good and sufficient reasons for such suspension may include, but shall not be limited to:

- Willful and persistent violation of rules of the school or truancy;
  - Immoral or disreputable conduct or vulgar or profane language;
  - Violence or threatened violence against the person or any personnel attending to or assigned to any public school;
  - Willful or malicious damage to real or personal property of any person attending or assigned to said school;
  - Inciting, advising or counseling of others to engage in any of the acts hereinbefore Enumerated; Marking, defacing or destroying school property;
  - Possession of a pistol, gun or firearm on school property;
  - Possession of a knife, etc. as defined in Section 39-17-1301 on school property;
  - Assaulting a principal or teacher with vulgar, obscene or threatening language;
  - Unlawful use or possession of barbitol or legend drugs;
  - Any other conduct prejudicial to good order or discipline in any public school;
  - Off-campus criminal behavior which results in the student being legally charged with a felony and the student's continued presence in school poses a danger to persons or property or disrupts the educational process.
- The use and /or the possession of tobacco products by students will not be permitted on the school grounds or in the school building.
- The possession, use, or sale of illegal drugs is a violation of state and federal law.

### **CAFETERIA RULES**

Students will walk and wait quietly in line until served. Students should get everything they need while they are in line. **Passing through the line a second time cannot be permitted.** If something is forgotten, raise your hand and a monitor will help. Students will remain seated until they are dismissed. Students will talk in a normal speaking voice. Students will show good table manners and be courteous to others. Keep hands, feet, and any other objects to yourself. Throwing, trading or sharing of food or any objects will not be tolerated.

All students will have the appropriate behavior pointed out to them. They will be asked to refresh their memory periodically on the cafeteria rules. If a student does not demonstrate appropriate behavior, consequences will be enforced.

### **CAFETERIA**

The cafeteria will serve breakfast from 8:00-8:20 am. A nutritious breakfast and lunch are served daily. Students are encouraged to participate in the lunch program. Lunch money may be sent in on Monday mornings and will be put into your child's account. The MyPaymentsPlus is an online prepayment system. Use [www.MyPaymentsPlus.com](http://www.MyPaymentsPlus.com) to check account balances online and make payments to your student's lunch account. Monthly menus are posted online. **FAST FOOD MEALS AND SOFT DRINKS ARE NOT PERMITTED.**

All students are expected to purchase or bring a lunch from home. **If a student brings his/her lunch do not include soft drinks such as Coke, Sprite, etc.** Please see that your child can open any containers in his/her lunchbox. Each student must accept the responsibility for keeping the cafeteria clean.



We have created a new *Dolphin Diner* for guests to eat with their student. It is located across from the office. We will welcome guests after the Labor Day weekend to allow time for students to adjust and learn routines. All visitors coming to eat *Breakfast or Lunch* will be asked to sign in and out of the office and review lunch guests policies. You must present a valid ID. Cell phones not permitted for guests to use during this time.

**\*Only persons listed on the data form may eat with your student and your student ONLY.**

### **ILLNESS**

If your child becomes sick during the day, the nurse or office staff will contact parents to pick up or make arrangements to have them picked up by someone else. If the child becomes sick or has a fever (100 or higher) before leaving home, please do not send the child to school. Superficial wounds will be disinfected and covered with band-aids when necessary. No aspirin or Tylenol will be given to a child unless provided by the parent with clear and specific directions for administration and a medication form is completed with the nurse.

\*We will have a nurse on staff daily.

### **MEDICATION**

According to board policy, **ALL** prescription and non-prescription medication will be kept in the office for dispensing purposes. **Non-prescription medication will not be given to a child unless the parent fills out the form for non-prescription medications and provides the medicine in the original container.** Prescription medication that must be taken at school can only be given after the parent fills out and signs the prescription form and physician's signature is obtained. The container must have a pharmacy label. If a child is to receive a morning dose of medication, you must give that dose before school. Please do not call to ask us to give your child his/her morning medicine. The school **will not** administer antibiotics that are to be given 3 times a day. These are to be given before school, after school, and at bedtime. Please review the complete medication administration protocol on the back of the student health information form for any questions regarding student medication administration.

**\*\*Please feel free to call the school nurse with any questions regarding medications.**

### **EMERGENCY PHONE NUMBERS**

Please be sure the office is aware of emergency numbers. If you change jobs during the year, please notify the school office of your new number. **If your child has an emergency at school, we need to be able to reach you or a responsible person quickly.** The school cannot authorize emergency care in case of serious injury; therefore, we need to be able to contact you. A relative, close friend, or neighbor is suggested as emergency contact.

### **HOMEWORK**

Homework shall be assigned for the following reasons:

1. To complete work started in class or to expand, enrich regular class work.
2. To build interest in reading and learning or make up work missed (absent)
3. To encourage parents' awareness of student learning.
4. To provide an opportunity to pursue special interest or ability areas.
5. To increase learning time and to establish independent study skills.

### **GRADING POLICY**

Parents can expect report cards to be viewed via Skyward four times during the school year. Kindergarten – third grade will use standards based grading.

### **PARENT CONFERENCES**

Please see the school calendar for Parent Conference dates. Parents or teachers may request a conference at any time during the year. Meetings must be scheduled. Instructional time is protected and will not be interrupted. Times to conference will be scheduled with the teacher.



## **SCHOOL VISITORS AND VOLUNTEERS**

Lakeside Park appreciates all parents, family members, and guests who volunteer to help at school. We are grateful for parent volunteers. Special times like our Dolphin Dash call for short-term opportunities for service to the school.

All visitors and volunteers sign in through the office when they arrive at the building. Parents are always welcome at Lakeside. Do not drop by the room before, during, or after school unannounced. **All school visitors must wear a visitor sticker or badge from the office.** Otherwise, access will be denied.

## **TEXTBOOKS**

Textbooks are loaned to students for their use during the school year. Workbooks and other consumable supplies are paid for by the students. Please be sure your name, grade and school are written in ink in the front of the books in case they are misplaced. Students will be fined for lost or abused textbooks.

## **TELEPHONE**

School lines need to be kept open for business and emergencies. Telephone calls from parents to child or vice versa are not allowed except in case of emergency. Messages for teachers may be left with the secretary. Messages for students will be given to them at the end of the school day. **Students may not use cell phones or any other communication device during school hours.**

## **SCHOOL PARTIES**

Parties will be limited throughout the school year. Teachers will send home more details including items needed or volunteer information. **Some parties may be students only.** Please look for info from your child's teacher. Parents are welcome and encouraged to assist the teacher when needed.

## **BIRTHDAY TREATS**

Birthday treats are to be limited to a treat and/or drink. Students may celebrate during lunch or a time determined by the teacher. Invitations to an off-site party will only be allowed at the end of the day and if every child receives one.

**Please do not send Birthday or Special Occasion Balloons or flowers from the florist to your child at school- no glass or balloons allowed on bus.**

## **CHILD ADVOCACY GROUPS**

Answers to many questions and helpful information may be obtained from the following groups. This information is provided as a service and is not an endorsement.

\*Tennessee State Department of Education, 615-741-2851

<http://www.state.tn.us/education/speded/index.htm>

\*The ARC of Tennessee, 615-248-5878 <http://www.thearctn.org/>

\*Support and Training for Exceptional Parents (STEP) 463-2310, <http://www.tnstep.org/>

\*Tennessee Protection and Advocacy, 615-298-1080 <http://www.tpainc.org/>

\*Tennessee Voices for Children, 615-269-7751 <http://www.tnvioces.org/main.htm>

\*TN Child Abuse Hotline 1-855-209-4226

For a more extensive list visit: [http://mingus.kc.vanderbilt.edu/t\\_dir/dbsearch.asp](http://mingus.kc.vanderbilt.edu/t_dir/dbsearch.asp)

## **CONTINUOUS NOTICE OF NONDISCRIMINATION**

The Sumner County School System does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities; and provides equal access to all programs and youth groups. The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

Title VI/IX Coordinators:

Katie Brown (if student to student), Safe Schools, Healthy Students Coordinator,  
615-451-6500, [katie.brown@sumnerschools.org](mailto:katie.brown@sumnerschools.org)

Naomi Aitchison (if adults are involved), Assistant Director for Human Resources.

615-451-5226, naomi.aitchison@sumnerschools.org

504 Coordinator:

Selena Elmore, SCS Section 504 District Coordinator,  
615-451-6598, selena.elmore@sumnerschools.org

**SUMNER COUNTY SCHOOLS INTERNET ACCEPTABLE USAGE POLICY**

The purpose of the Internet is to support research and education in and among academic institutions in the US by providing access to unique resources and the opportunity for collaborative work. The use of Sumner County School District Internet accounts must be in support of education and research and consistent with the educational objectives of the District. Transmission of any material in violation of any US or state regulation is prohibited. This includes, but is not limited to copyrighted material, material protected by trade secret, computer viruses, or objectionable materials. Use of the Internet shall be solely for the purpose of facilitating the exchange of information the furtherance of education and research, and otherwise be consistent with Sumner County School Board policies and objectives.

School administrators will deem what is inappropriate use and their decision is final. You are expected to abide by the generally accepted rules of network etiquette which include but are not limited to the following: Do not use inappropriate language. Do not reveal personal information about yourself or other students. Be aware that the Internet information is not private. School administrators have access to all information. Do not use the network in such a way that you would disrupt the use of the network by other users.

**OFFICE COPY**  
**2021-2022**  
**(please sign and return this page)**

The purpose of the student handbook is to inform students and parents/guardians of the rules and procedures of being a student at Lakeside Park Elementary. Please read the following handbook very carefully. Students are expected to abide by the accepted rules contained herein.

As the parent or guardian of this student, I have read the handbook and explained the polices/rules to my child. I understand if my child violates any of the rules, school disciplinary action will be taken either by the teacher or by the principal.

STUDENT NAME (please print) \_\_\_\_\_

PARENT/GUARDIAN NAME (please print) \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_