

Sumner County Schools

School Re-entry Plan

Parent Communication Document

School Name: Lakeside Park Elementary

Arrival to School



What changes will be made to the school arrival procedures?

To support social distancing while continuing a student friendly environment, students will arrive and enter at their designated areas. Doors open at 8 a.m. Parents will not be allowed to walk students into the building.

- K-1 students- front of building
- 2nd and 5th grades- playground side of building
- 3rd and 4th grades- cafeteria side of building
- Students in K-2 will be directed to the gym and seated with class
- Students 3-4 will be directed to cafeteria and seated with class
- Students in 5th grade will be directed to library

***Younger students will go to the assigned area of the oldest.**

Breakfast

Students will be dismissed in a staggered process to classrooms beginning at 8:20 and breakfast will be brought to those who choose to eat at school. Staff will be present to keep students from stopping and gathering in groups to maintain social distancing.

After 8:30

Students will enter through the main entrance and follow normal procedures.

Serving Meals



What changes will we implement during meal services?

- At least for the first nine weeks, we will not allow visitors at breakfast or lunch.
- Meals will be served with disposable containers and pre-packaged eating utensils. Cafeteria staff will serve students using proper protocols.
- Breakfast and K-1 lunch will be delivered to classrooms
- The 2-5 lunch schedule has been restructured and staggered to lower the total number of students in the cafeteria at one time to allow proper distancing.
- Only one classroom will be in the serving line at a time.
- Adequate time will be given for eating areas to be sanitized between classes.

Class Transitions

1. What changes will we make in the hallway procedures during class changes?

Hallways and Transitions

- The master schedule for the school has been revised to lessen hallway



traffic throughout the day.

- All staff will monitor the number of students in the hallway before exiting the classroom and will follow a one way path labeled with arrows on each side of the hallway to maintain the safest traffic pattern possible for students and staff.

Recess

- Each class will be assigned a designated area of the playground during recess to ensure proper distancing and can rotate accordingly.

2. How will we address student restroom breaks?

- Teachers will follow the scheduled times for restroom breaks which will minimize the times that groups of students are in the hallway and minimize the number of students in the restroom at one time.
- Individual students will also be given opportunities throughout the school day to use the restroom as needed.
- Custodial staff will maintain clean restroom facilities and clean frequently throughout the day.

Large Group Gatherings



How will we manage large group gatherings, such as assemblies and concerts?

For the first nine weeks we will not allow assemblies or concerts.

Classrooms






1. What is our procedure for preventative cleaning in classrooms each period?

- Classroom teachers will have disinfectants and cleaners provided by the district and will clean regularly throughout the school day.
- Custodians will use the provided disinfectant to sanitize high touch surfaces in the building at scheduled times and as needed throughout the day.
- Related Arts Classrooms will be sanitized between classes.
- Students may use hand sanitizer stations and are also welcome to bring their own hand sanitizer to use throughout the day.

2. How are “hands-on” classes, such as physical education and fine arts, going to be different?

- Limited contact activities will be promoted during physical education classes.

	<ul style="list-style-type: none"> • When weather permits, physical education classes may move outdoors. • Classrooms will be disinfected between each use. • Sharing of art materials and instruments will be minimized. • Teachers will supervise the sanitation of materials and equipment between classes.
<p>Sumner Connect</p> 	<p>What is Sumner Connect?</p> <p><i>For parents, Sumner Connect will provide training tutorials as they navigate Google Classroom, Skyward, and the GSuite tools. Sumner Connect will support teachers in their delivery of online instruction through Google Classroom and the integration of additional GSuite tools. Instruction during extended absences or closure will be provided by teachers through their Google Classrooms.</i></p>
<p>Clinic</p> 	<p>What will the procedure be for taking midday temperature checks?</p> <ul style="list-style-type: none"> • Midday temperature checks will occur before lunch using touchless thermometers. • Students will be checked by either the classroom teacher or a staff member before entering the cafeteria. • All non-symptomatic students who are visiting the clinic for routine medicine or other needs will still have access to the clinic and school nurse. • If a student has a fever, we will: <ul style="list-style-type: none"> ○ Place the student in an area separate from all other students but in sight of an adult- room #25. ○ Contact parents/guardians for immediate pickup.
<p>Dismissal</p> 	<p>What changes will be made to the dismissal procedures?</p> <ul style="list-style-type: none"> • Dismissal will begin a few minutes earlier than in years past to allow for safe distancing • Walkers, YMCA, and daycare van riders will be dismissed first • K-1 car riders will dismiss out front- MUST exit right out of parking lot • 2 and 5 car riders will dismiss out of their hallway on the same side as they arrive- MUST exit left out of parking lot • 3 and 4 will dismiss from fourth grade hallway on cafeteria side of building- MUST drive around building and exit left out of parking lot • Bus riders to be dismissed after car riders and wait in gym by grade level appropriately distanced
<p>Co-Curriculars</p>	<p>How will we ensure common areas, such as the library, computers, etc., are routinely cleaned/sanitized?</p> <ul style="list-style-type: none"> • Grades 2-5 have a chromebook assigned specifically to each student for classroom use. The devices will be sanitized daily.



School Closure

How will we communicate closures to parents for classrooms, schools, and the district as a whole?



Any school closures deemed necessary will be communicated through the following methods:

- School Messenger
- LPE school website
- School FaceBook page
- Dojo
- Remind messaging app
- Local News Stations

Communication

What communication platforms will be used this year?



Same as above

Registration

What is the plan for registration nights?



- July 27 from 4-7 students with last names between A-L
- July 28 from 4-7 students with last names between M-Z
- Parents who have registered prior, completed paperwork, and have all documentation will report to gym
- Parents who need to complete the registration process will report to cafeteria
- Outside doors in both areas will be used to enter building
- Two staff members will be stationed outside both areas to check parent documentation
- Attendees will be required to wear masks (*guardians and students 13 years and older, due to the current Sumner County Executive Order that is in effect*).
- K-2 teachers will be located in gym for parents to meet and 3-5 teachers in cafeteria
- Spots on the floor will be marked to ensure social distancing
- LPE will promote and encourage online registration as well as request parents to adhere to schedule